








Education, Health and Care Assessments and Plans

What are Education, Health and Care Assessments and Plans?

	<p>Sometimes children and young people need extra help in school, college or training</p>
	<p>To find out if you need extra help you might have an Education, Health and Care Needs Assessment This is also called an EHC assessment</p>
	<p>This is when lots of different professionals work with Leicester City Council and think about what extra support you might need</p>
	<p>You might be given an Education, Health and Care (EHC) plan to help support you If you don't get an EHC plan but still need some support, you will be told where to find that help</p>
	<p>There are 7 stages to get an EHC plan</p>

Stage 1: Requesting a EHC Assessment

The following people can ask for your assessment:

	<p>Your parents or carers</p>
	<p>You but only if you are over the age of 16 and under the age of 25</p>



Your school or college

Request an assessment by:



Contacting the Special Education Service in writing to:

Special Education Service
10 York Road
Leicester
LE1 5TS

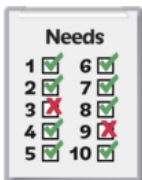
Or online at: families.leicester.gov.uk/ehc-request

Stage 2: Statutory Assessment Request Decision Meeting

Leicester City Council will decide if you need an EHC assessment by looking at:



Your achievements at school or college



Your education, health and care needs






The support already given and how this has helped






A member of the Special Education Service will contact you with the decision made and why it was made



Stage 3: Getting to know you and your needs

	<p>If you need an EHC assessment an introductory meeting takes place</p> <p>An introductory meeting is where a support worker meets with you and your parents / carers.</p>
	<p>At this meeting the support worker will explain the assessment process</p>
	<p>Leicester City Council will also talk to the professionals that work with you to find out about your needs</p>



Stage 4: Integrated Assessment Meeting (IAM)

	<p>An Integrated Assessment Meeting (IAM) is used to talk about you and your identified needs</p>
	<p>This meeting is used to co-produce a full description of your needs and wants</p>
	<p>Co-produce means it is made by the different people with skills and knowledge to help you. These people are:</p> <ul style="list-style-type: none"> • You • Your parents and carers • Your support worker • Professionals from health, social care and education


Stage 5: Resource Allocation Panel (RAP)

	<p>This meeting is where decisions are made about your EHC assessment and where EHC plans are agreed</p>
	<p>If the panel decide you don't need an EHC plan, a meeting will be arranged to explain this and provide you with different support</p>

Stage 6: EHC Plan Agreement

	<p>A draft EHC plan will be sent to you. This is to check that you are happy with what it says</p>
	<p>You will have 15 days to tell the local authority what you think about the draft plan</p>

Stage 7: Implementation Meeting

	<p>This meeting is to plan the support you need to reach your targets and goals</p> <p>This makes sure you achieve the outcomes set in your EHC plan</p>
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More help

	<p>Special Education Service - Leicester City Council Telephone: 0116 454 2050 Email: ses@leicester.gov.uk</p>
	<p>SENDIASS Leicester Voluntary Action Leicester Newark Street, Leicester, LE1 5SN Telephone: 0116 257 5027</p>